ONE.UF: DROPPING A COURSE

This instruction guide will walk you through the process to drop a course in ONE.UF. Please note that all courses dropped after the initial 10 day cancellation window are fee liable.

1. Go to the web address one.uf.edu
2. Click Log in with GatorLink
3. Enter GatorLink Username and Password
4. Click the LOG IN button
5. Student dashboard will be displayed

PROCESS:

1. Click Register / View Schedule.
2. Click the **View Schedule** button.

3. Select the appropriate course and click **Drop**.
4. Click the **Drop** button to confirm dropping the course.

5. The course has now been dropped from the student’s schedule. Click the **Close** button
6. The course no longer appears on the student's schedule.

FOR ADDITIONAL ASSISTANCE:

For additional questions, please contact the Flexible Learning office by email learn@dce.ufl.edu or by calling 352-294-6300.