Welcome

Course: PUP 3002

Credit Hours: 3

Instructor: Dr. Mike Scicchitano

mscicc@ufl.edu

352-846-2874

Course Communications: If you have any questions about the course please e-mail Dr. Mike at mscicc@ufl.edu. I will respond to your inquiries within 24 hours on work days and within 48 hours on weekends. If you need a prompt response, call me directly. I welcome hearing from students so do not hesitate to email or call.

Required Text:

ISSUES FOR DEBATE IN AMERICAN PUBLIC POLICY, 21ST ED. Author: CQ RESEARCHER ISBN: 9781543374789 Publisher: SAGE Copyright:
Cover: N/A Edition: 21ST This text is **required**

Additional Resources: Any additional resources will be provided within each lesson.

Course Description

We cannot escape the effect that public policy has on our lives. The air we breathe, the cars we drive, the food we eat and pretty much everything that we do is affected by the policies of the federal, state or local governments. Unfortunately, the quality of debate about public policy in political campaigns, on television news shows, from the "pundits" on Fox and MSNBC as well as in many newspapers or on the web is not very good. Most of the things we read in newspapers and magazines, see on television or see on the web does not demonstrate a very sophisticated understanding of how policy is made, paid for, implemented or an understanding how we determine if a program has achieved it goals.

The combination of the importance of public policy and the low level of debate means that we don't have a very informed discussion of the policies that affect our lives. The lack of a very informed debate means that, all too frequently it seems lately, have polices that are not very effective, are expensive and may lead to negative consequences.

This course will provide you with information to help you better understand how policies are made, paid for, and implemented.

Prerequisite Knowledge and Skills: None

Purpose of Course: This course is designed to understand the formation, adoption, budgeting, implementation and evaluation of public policy. This framework provides a basis for detailed discussions and debates about current policy issues.

Course Objectives

By the end of this course, you will be able to:

1. explain how policy is made, funded and implemented;
2. discuss current policy issues using these key policy concepts; and
3. demonstrate preparation to enter a graduate program that will prepare you for a career of public service.

Instructional Methods: All of the instructional material including lectures, slides, reading materials, quizzes, and exams will be on line with the exception of the book used for the debates. The course is designed for individual and group interactivity. It is important to post and respond to debate questions in the course within the time frame allotted. This provides a learning environment by networking with other students in the course. The assignments are for students to complete independently, and will help them learn and use the concepts presented in each course module.

Course Policies

There will be meetings set up throughout the course. Make up quizzes will not be offered. Exceptions are excused absences consistent with university policies https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx and at the discretion of the instructor with appropriate documentation.

Course Technology: Students must use their Gatorlink email account for this course. Students are recommended to check their email account DAILY for the duration of the course. Access to and on-going use of a computer with Internet access is required for all students. Competency in the basic use of a computer is required. At times, computers crash and Internet connections fail. DO NOT wait until the last minute to complete course requirements. For help with e-Learning, contact the Help Desk at http://helpdesk.ufl.edu/ or (352) 392- HELP - select option 2.

Online Course Evaluation (Required): Students are expected to provide feedback of the quality of instruction in this course by completing online evaluations. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students.

UF Honesty Policy: UF students are bound by the honor pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the honor code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "on

my honor, I have neither given nor received unauthorized aid in doing this assignment." The honor code (**https://sccr.dso.ufl.edu/process/honor-code/**) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obliged to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor of in this class.

UF Policies

University Policy on Accommodating Students with Disabilities: Students requesting accommodation for disabilities must first register with the Dean of Students Office.The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor when requesting accommodation. You must submit this documentation prior to submitting assignments or taking the quizzes or exams. Accommodations are not retroactive, therefore, students should contact the office as soon as possible in the term for which they are seeking accommodations.

University Policy on Academic Misconduct: Academic honesty and integrity are fundamental values of the University community. Students should be sure that they understand the UF Student Honor Code.

Class Demeanor or Netiquette: All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions, and chats. For expectations see; Netiquette Guide for Online Courses.

Getting Help

For technical assistance and questions, please contact the UF Help Desk at:

- http://helpdesk.ufl.edu
- (352) 392-HELP - select option 2
- helpdesk@ufl.edu

Any requests for make-ups due to technical issues MUST be accompanied by the ticket number received from the Help Desk when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

Other resources are available at UF Online for:

- Counseling and Wellness resources
- Disability resources
- Resources for handling student concerns and complaints
- Library Help Desk support

Grading Policies

Course grades are on a point system. Divide the total number of earned points into the total amount of points available to determine your grade.

See current UF grading policies.

TOTAL	1000 POINTS	100%
Assignment	**Points**	**Percent of Grade**
Debate Participation: 10 points each x 12 Surveys: 5 points each x 2	130	12%
Assignments: 10 points each x 10	100	10%
Quizzes: 20 points each x 12	240	24%
Midterm Exam (with ProctorU)	200	20%
Final Exam (with ProctorU)	200	20%
Course Project: comprehensive and applied	140	14%

Quizzes: A quiz will be given for each lesson. Each quiz will be timed and have five questions. Students will have one minute per question.

Midterm Examination: A midterm examination will be administered that will cover the material in the first six lessons of the course (Lessons 1-6). The midterm will be multiple choice. You are permitted to take detailed printed notes to the midterm exam.

Final Examination: A final examination will be administered for the final six lessons (Lessons 7-12). The final examination will not be cumulative and will not cover the material included in the midterm examination. The final exam will be multiple choice. You are permitted to take detailed printed notes to the final exam.

Debate Participation: Each student will be required to complete a "debate" each week. Each chapter of the *Issues for Debate in American Public Policy* book examines a policy issues. At the end of the chapter an intriguing question related to that policy issues is asked and then "Yes" and "No" positions in response to the question are presented. You must select either the "Yes" or "No" position and defend your position. Detailed instructions for your defense of your position are presented in the course.

Assignments: Students will be given 10 assignments with each assignment counting for 10 points for a total of 100 points.

Course Project: 14 Percent of final grade. Students will be given a final written assignment that will draw upon material that was discussed in the class by applying course concepts to a policy of interest to them.

It is your responsibility to keep your instructor informed at all times. The instructor does have the right under extenuating circumstances with proper notification to assist the student by extending the above time requirements.

GRADING SCALE:

A = 93.0% to 100.0%	C = 73.0% to 76.9%
A- = 90.0% to 92.9%	C- = 70.0% to 72.9%
B+ = 87.0% to 89.9%	D+ = 67.0% to 69.9%
B = 83.0% to 86.9%	D = 63.0% to 66.9%
B- = 80.0% to 82.9%	D- = 60.0% to 62.9%
C+ = 77.0% to 79.9%	F = below 60.0%

Content to be Covered

Start Here	Course Introduction • **Student Introductions** • **Syllabus/Resources Quiz**
Lesson 1	Why Study Public Policy • **Debate Initial Post** **Wed** • **Debate Replies** **Fri** • **Quiz** • **Assignment**
Lesson 2	Where Does all of that Policy Come From? • **Debate Initial Post** **Wed** • **Debate Replies** **Fri** • **Quiz** • **Assignment**
Lesson 3	Incrementalism: or not • **Debate Initial Post** **Wed** • **Debate Replies** **Fri** • **Quiz** • **Assignment**
Lesson 4	Policy Analysis • **Debate Initial Post** **Wed**

	- **Debate Replies** **Fri** - **Quiz** - **Assignment**
Lesson 5	Policy Process - **Debate Initial Post** **Wed** - **Debate Replies** **Fri** - **Quiz** - **Assignment**
Lesson 6	Agenda Setting - **Debate Initial Post** **Wed** - **Debate Replies** **Fri** - **Quiz** - **Assignment** - **Schedule Midterm Exam with ProctorU**
	- **Midterm Exam (With ProctorU)** - **Midterm Course Evaluation**
Lesson 7	Formulation/Adoption - **Debate Initial Post** **Wed** - **Debate Replies** **Fri** - **Quiz** - **Assignment**
Lesson 8	Budget: Part 1 - **Debate Initial Post** **Wed** - **Debate Replies** **Fri** - **Quiz** - **Assignment**
Lesson 9	Budget: Part 2 - **Debate Initial Post** **Wed** - **Debate Replies** **Fri** - **Quiz** - **Assignment**

Lesson 10	Implementaion: Part 1 • **Debate Initial Post** **Wed** • **Debate Replies** **Fri** • **Quiz**
Lesson 11	Implementation: Part 2 • **Debate Initial Post** **Wed** • **Debate Replies** **Fri** • **Quiz** • **Assignment**
Lesson 12	Evaluation • **Debate Initial Post** **Wed** • **Debate Replies** **Fri** • **Quiz** • **Assignment** • **Schedule Final Exam with proctorU**
	• **Final Exam (With ProctorU)** • **End of Term Course Evaluation**

Disclaimer: This syllabus represents my current plans and objectives. As we go through the semester, those plans may need to change to enhance the class learning opportunity. Such changes, communicated clearly, are not unusual and should be expected.

FLEXIBLE LEARNING POLICIES

COURSE DEADLINE POLICY

Students are allowed *16 weeks, from their date of enrollment,* to complete and submit their coursework. If the student has not submitted at least 50 percent or more of their coursework the coursework, a failing grade of "E", "E0" or "E1" will be issued and recorded to the UF Registrar.

COURSE CANCELS AND COURSE DROPS

COURSE CANCEL

A tuition refund may be granted after a student submits a written request within 30 days of enrollment to the Flexible Learning Office. This request must be in writing by learn@dce.ufl.edu. If a credit card was used, the refund will be credited a back to the card. No refunds are granted after 30 days.

COURSE DROP

To drop a course, you need to email the Flexible Learning office at learn@dce.ufl.edu with a request to drop within 14 weeks of the date of enrollment. In addition to their own request by email, *UF* students must have advisor approval to drop a flexible learning course. An advisor can email learn@dce.ufl.edu with the student's name, the course that they want to drop, and confirmation of permission to do so.

It is the student's responsibility to verify that all drop requests have been received by the Flexible Learning office within the allotted time. The course grade will appear as "W" on a UF transcript

Students with disabilities who need to drop a course due to disability-related reasons are permitted to petition for additional drops. Find more information by contacting the Disability Resource Center.

FULL TERM WITHDRAWALS

All full-term withdrawals must follow University of Florida policies/ procedures. An approved withdrawal form must be submitted to the Dean of Student's Office for review and final approval. Students must also notify the Flexible Learning of this request by learn@dce.ufl.edu.

It is the responsibility of the student to notify Flexible Learning of their approved medical or retroactive withdrawal so the students' record is updated. Email to our office a copy of the approval.

MEDICAL WITHDRAWALS
Follow this link to begin the Medical Withdrawal process

RETROACTIVE WITHDRAWALS
Follow this link to begin the retroactive withdrawal process

UF OFFICIAL TRANSCRIPTS

Flexible Learning *advises* that you review your "unofficial transcript" first to ensure your grade(s) is/are posted, prior to ordering the "official transcript".

Order UF Official Transcripts here

1. If you are unable to order your official transcript online, please contact the UF Office of the University Registrar. In addition on more information on mailing in a transcript request form by remitting a check or money order. Official Transcripts FAQs.
2. The Registrar's Office hours are Monday-Friday, 8:00 a.m. to 5:00 p.m. and their phone number is 352-392-1374. Persons with hearing impairments can call FRS # 1-800-955-8771 (TDD).

UF Flexible Learning Contact Information

Email: learn@dce.ufl.edu
Phone: 352-294-6300

Website: UF Flexible Learning

Office Hours:

Monday-Friday, except Holidays

8:00am-5:00pm EST