

Course Information

Course Number and Title

FOS2001: Man's Food

Credit Hours

3

Primary General Education Designation

Biological Sciences (B).

Note: A minimum grade of C is required for general education credit.

Course Description

This course provides basic knowledge of two disciplines: Food Science and Nutrition. The course is designed for science and non-science individuals interested in the nutrition, biology, chemistry, engineering, and microbiology of food.

Students will be introduced to various aspects of food, including its biology, chemistry, processing, safety, and nutrition. They will learn about the unique properties of food, including their chemical and biological characteristics, and how the processing of food affects its properties. They will also learn how the consumption of food affects our health. Students will examine different food commodities and how their properties affect their safety and quality while learning a vocabulary of nutrition and food science terms that enable them to understand, discuss, and evaluate nutrition and food science topics.

Contact Information

Instructor

Dr. Soohyoun (Soo) Ahn

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Office

Room 104A, AFPP bldg. (Bldg. 120), Newell Drive

Virtual Office Hours

Zoom: <https://ufl.zoom.us/j/2231135293>

Mondays and Tuesdays, 9:30–10:30 am. All other times by appointment only.

Use the [Canvas Inbox](#) for questions about course content, your grade, or other personal issues. Expect a response within 24–48 hours.

General Education Objectives

This is a biological sciences (B) subject area course in the UF General Education Program. Biological science courses provide instruction in the scientific method's basic concepts, theories, and terms in the context of the life sciences. Courses focus on major scientific developments and their impacts on society, science, and the environment, and the relevant processes that govern biological systems. Students will formulate empirically testable hypotheses derived from the study of living things, apply logical reasoning skills through scientific criticism and argument, and apply discovery and critical thinking techniques to evaluate the outcomes of experiments.

Learning Objectives

By the end of this course, you will be able to:

1. Identify and explain a vocabulary of nutrition and food science terms and their definitions (B/Content – assessed through quizzes, participation, and exams).
2. Identify basic nutrient groups and determine, name foods that are a good source of each nutrient group, and explain how to select healthy and nutritious food (B/Critical Thinking – assessed through assignments).
3. Compare different food commodities and their distinct chemical and biological properties (B/Content – assessed through quizzes, participation, and exams).
4. Identify and explain practices to keep food safe during preparation and cooking (Course-specific – assessed through quizzes, exams, and assignments).
5. Analyze how nutrition and food science are integrated with biological and chemical principles, and find and explain examples (B/Critical Thinking and Communications – assessed through assignments).
6. Examine career choices in food science and nutrition (Course-specific – assessed through participation and assignments).
7. Assess current issues in scientific reporting on nutrition and food science research, survey and develop scientific reports in nutrition and food science (B/Communications – assessed through assignments).

Course Requirements

Required Textbook

Understanding Food: Principles and Preparation, 6th Ed., Amy Brown, Cengage, 2019. (The e-book is available through UF All Access.)

Keep in mind that UF All Access allows access to the e-book for one term. So, if you prefer keeping the textbook beyond the term or prefer a hard copy textbook, you can opt-out of UF AllAccess and purchase the hard copy from any bookstore. The textbook is required only for reading assignments.

Other supplementary reading materials and videos are provided through the Canvas course page.

Prerequisites

There are no prerequisites for this course.

Minimum Technology Requirements

The University of Florida expects students entering an online program to acquire computer hardware and software appropriate to their degree program. Most computers are capable of meeting the following general requirements. A student's computer configuration should include:

- Webcam
- Microphone
- Broadband connection to the internet and related equipment (cable/DSL modem)
- Microsoft Office Suite installed (provided by the university)

Individual colleges may have additional requirements or recommendations that students should review before starting their program.

Students must use their Gatorlink email account for this course. Students are recommended to check their email accounts daily for the course duration. Access to and ongoing use of a computer with Internet access is required for all students. Competency in the basic use of a computer is required. At times, computers crash, and Internet connections fail. It is in your best interest NOT to wait until the last minute to complete assignments.

Minimum Technical Skills

To complete your tasks in this course, you will need a basic understanding of operating a computer and using word processing software.

Materials/Supply Fees

There is no supply fee for this course.

Honorlock

Honorlock is an online proctoring service that allows you to take your exam from the comfort of your home. You DO NOT need to create an account, download software, or schedule an appointment in advance. Honorlock is available 24/7. All that is needed is a computer, a working webcam, and a stable Internet connection.

You will need Google Chrome and download the [Honorlock Chrome Extension](#) to get started. When you are ready to take the test, log into Canvas, go to your course, and click on your exam. Clicking "Launch Proctoring" will begin the Honorlock authentication process, where you will take a picture of yourself and show your ID. Honorlock will be recording your exam session by webcam as well as recording your screen.

Honorlock also has an integrity algorithm that can detect search-engine use, so please do not attempt to search for answers, even if it's on a secondary device.

Honorlock support is available 24/7/365. If you encounter any issues, you may contact them by live chat, phone (844-243-2500), and/or [email](#).

Zoom

Zoom is an easy-to-use video conferencing service available to all UF students, faculty, and staff that allows for meetings of up to 100 participants.

You can find resources and help using Zoom at the [University of Florida's Zoom](#) website.

Instructional Methods

This course is delivered 100% online. All students are expected to find the course materials on the course webpage. The course is divided into 14 modules. You can study these modules at your own pace, but the course **must be completed within 16 weeks** from the date of your enrollment, and a **minimum of 4 weeks** must be spent in the course. All course materials and assignments are available 24 hours a day.

Each module consists of video lectures, presentation slides and handouts, reading assignments, and additional supplementary materials (videos and/or readings) relevant to the module. For each module, there will be a short quiz that covers the material for that specific module. In addition to quizzes, we have exams and assignments. For details about quizzes, exams, and assignments, please refer to "Assessment Details".

The best way to study the course materials in each module is to begin with **the learning goals**. It will help you understand the important learning points for that specific module. Next, **watch video lecture recordings**. Each recording is approximately 10–20 minutes in length. I recommend to print out the presentation handout prior to watching the lectures and **take notes while you watch them**. Presentation slides is a simple summary of what is being explained in the lecture. Much more than what is in the slide is explained in the lecture, and it will be helpful to take notes while you watch the video.

Then, **read the assigned chapters from the textbook**, and read other documents or watch the videos that are posted as **supplementary materials** (if any). The textbook will provide details and support the lecture. And any supplementary materials will offer examples of what we learned from the lecture, and expand your scope of learning. Next, proceed to the quiz. The quizzes are designed to assess your understanding of the lecture materials.

Other than quizzes, we have 4 exams scheduled after module 4, 7, 11, and 14. You have to take the exams to advance to the next module. All quizzes and exams will be proctored using an online proctoring system, Honorlock. In addition, there are two assignments in this course. As this is flexible learning course, there is no specific due date for each assignment. However, **all assignments must be submitted at least 2 weeks prior to the course expiration date**. Any missing work at 2 weeks prior to the expiration date will receive 0 grade.

What is most important is not rush through the course. While you can study at your own pace, it is highly recommended to establish a regular study schedule and make steady progress.

Grading Policy

I will make every effort to have each assignment graded and posted within one week.

Course Grading Policy

Assessment	Weight
Quizzes (15) (Two lowest grades dropped)	35%
Exams (4)	40%
Assignments (2)	25%
Extra credit activities (4) (optional)	(4%)
Total	100% (104%)

Grading Scale

Percent	Grade	Grade Points
100%–94%	A	4.00
<94% to 90%	A-	3.67
<90%–87%	B+	3.33
<87%–84%	B	3.00
<84%–80%	B-	2.67
<80%–77%	C+	2.33
<77%–74%	C	2.00
<74%–70%	C-	1.67
<70%–67%	D+	1.33
<67%–64%	D	1.00
<64%–60%	D-	0.67
<60%	E	0.00

See the [current UF Grading Policies](#) for more information.

A minimum grade of C is required for general education and minor credit. Grade of C- or lower is not a qualifying grade for minor or Gen Ed credit.

Please note, I **do not round up grades**. Requests to do so will not be considered.

Assessment Details

Quizzes (35%)

There are 15 quizzes (including one syllabus review quiz), and each quiz covers the lecture contents and reading materials (except the first quiz that covers the syllabus). It is important that you read and watch the lecture for the covered module before taking the quiz.

The questions will be multiple choice or True/False questions selected from a question pool (10 questions for each quiz). Each quiz will be timed and proctored by Honorlock, and should be completed in 10 minutes. The quizzes are **open-note**, so you can use class notes, printed lecture handouts, or your own handwritten notes. However, you will not be able to get access to any electronic materials during the quiz since your browser will be locked down. So, any electronic note or e-textbook will not be allowed. If you have taken any notes electronically, you must print them out before the quiz.

You will have two attempts for each quiz, and the higher grades will be used as your final grade. The second attempt is optional. It only gives you a chance to improve your grade/study more if you did not do well on your first attempt.

Out of 15 quizzes, I will **drop two of the lowest grades** and the other 13 quizzes toward your final grade. All quizzes must be taken **at least two weeks before the course expiration date**. For details, please refer to the course outline.

Only **pre-printed lecture notes or handwritten notes will be allowed** for the exam. Honorlock will prevent you from opening other tabs, windows, or applications during the exam so that you cannot look up the information from the computer during the exam. All notes for quizzes and exams must be printed before the exam.

Assignments (25%)

There are two assignments in this course. These assignments are related to course materials, and you will learn how to apply your learning to real-world situations. The course website in Canvas will provide detailed instructions and a grading rubric for each assignment. The course expires 16 weeks after your enrollment. All assignments must be submitted **electronically through Canvas at least two weeks before the course expiration date**.

Exams (40%)

There are four exams. Each exam covers multiple modules (but non-cumulative) and contains multiple choice and True/False questions. They are **open-note** tests and, as with quizzes, only printed or hand-written notes will be allowed. All exams will be **proctored by Honorlock**. All exams should be taken online via Canvas. Each exam will be timed and should be completed in 45 min (35 minutes for Exam 4). All exams must be

taken at least two weeks before the course expiration date. For details on the exam schedule, please refer to the course outline.

IMPORTANT TESTING RULES: READ CAREFULLY

1. **Only printed or handwritten notes will be allowed for testing.** Using digital note will be considered a violation of the testing rule and, consequently, a violation of the Student Honor Code and will result in a failing grade and immediately reported to SCCR.
2. **Electronic devices (phone, tablet, laptop)** (other than the computer you are using for the exam) are prohibited during the exam. Honorlock detects the use of a secondary electronic device and will flag your exam. Using the electronic device is a serious violation of the Student Honor Code and will be treated as such, potentially resulting in failing grades and other more serious consequences.
3. **You should find a quiet place to take the exam with minimal background noise.** The presence of other people in the same room is not allowed and will be considered a testing violation. Unless you received the accommodation through DRC, the use of headphones or noise from TV, radio, or other music streaming services is prohibited.
4. **Make sure you look ahead at your computer screen.** Frequently looking away from your computer screen will flag your testing as suspicious activity, as it seems like you are using unauthorized notes. Also, stay in the camera frame. Adjust your camera so your entire face will appear in the camera frame.
5. **Technical glitches can happen.** If it ever happens to you, complete testing if you can. Then, notify me by sending me an email. If Honorlock kicks you out of testing, try to refresh and keep on. You can always contact Honorlock Customer Help during testing through live chat.

UF Policies

University Policy on Accommodating Students with Disabilities

Students with disabilities requesting accommodations should first register with the [Disability Resource Center](#) (352-392-8565) by providing appropriate documentation. Once registered, students will receive an accommodation letter that must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

University Policy on Academic Conduct

As a student at the University of Florida, you have committed to upholding the [Student Honor Code](#), which includes the following pledge: "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity." You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the

University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment."

It is assumed that you will complete all work independently in each course unless the instructor explicitly permits you to collaborate on course tasks (e.g., assignments, papers, quizzes, exams).

Furthermore, as part of your obligation to uphold the Student Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Student Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action.

Plagiarism

A student shall not represent as the student's own work all or any portion of the work of another. Plagiarism includes but is not limited to:

1. Quoting oral or written materials, including but not limited to those found on the internet, whether published or unpublished, without proper attribution.
2. Submitting a document or assignment which in whole or in part is identical or substantially identical to a paper or assignment not authored by the Source: Regulations of the University of Florida, UF-4.041.

For a violation or violations of the Student Honor Code, a student may receive any of the sanctions that can be imposed for Student Conduct Code violations, including but not limited to conduct probation, suspension, and expulsion, as well as any educational sanctions. In addition, students may receive the following:

1. Assignment Grade: The student is assigned a grade penalty on an assignment, including but not limited to a zero.
2. Course Grade: The student is assigned a grade penalty in the entire course, including but not limited to an "E".

Course Policies

Requirements for make-up exams, assignments, and other work in this course are consistent with university policies found on [UF's Attendance Policies](#) website.

Performance Policy

This Flexible Learning course has been developed with the same rigorous standards of content as a campus course. Expectations for your performance as a Flexible Learning student are as high as they would be if you were taking this course in a classroom.

Participation Policy

Students are required to participate in all course activities and submit all assignments posted on the website.

Course Completion Policy

Students are allotted **16 weeks** from their enrollment date to complete the course. If a student fails to complete the course before expiration, a failing grade (E, E0 or E1) will be issued and recorded to the UF registrar. Students also need to **spend at least four weeks** to complete the course. A final grade will not be posted until students have been in the course for four weeks.

- All quizzes, exams, and assignments must be completed and submitted for grading a **minimum of two weeks before the course expiration date**. This is to ensure the grades will be posted in plenty of time for transcripts.
- The policy is to submit up to two assignments per week, with as the maximum.

Course Outline

Module	Topic	Assessments
	Course Orientation	<ul style="list-style-type: none">• Introduce Yourself Discussion (Extra Credit)• Course Orientation Quiz• Honorlock Practice Quiz (Extra Credit)
1	Importance of Food Selection	<ul style="list-style-type: none">• Module 1 Quiz
2	Composition of Food	<ul style="list-style-type: none">• Module 2 Quiz
3	Dietary Guidance & Assessment	<ul style="list-style-type: none">• Module 3 Quiz• Assignment 1: Meal Analysis
4	Food Safety	<ul style="list-style-type: none">• Module 4 Quiz• Exam 1 (Modules 1–4)

Module	Topic	Assessments
5	Meat and Poultry	<ul style="list-style-type: none"> Module 5 Quiz
6	Fish and Eggs	<ul style="list-style-type: none"> Module 6 Quiz Extra Credit Quiz 1
7	Milk and Dairy	<ul style="list-style-type: none"> Module 7 Quiz Exam 2 (Modules 5–7)
8	Vegetables and Fruit	<ul style="list-style-type: none"> Module 8 Quiz
9	Grains	<ul style="list-style-type: none"> Module 9 Quiz
10	Fats and Oils	<ul style="list-style-type: none"> Module 10 Quiz Extra Credit Quiz 2
11	Sweets	<ul style="list-style-type: none"> Module 11 Quiz Exam 3 (Modules 8–11)
12	Food Product Development	<ul style="list-style-type: none"> Module 12 Quiz Assignment 2: Product Development Idea
13	Food Processing	<ul style="list-style-type: none"> Module 13 Quiz
14	Careers in Food Science and Nutrition	<ul style="list-style-type: none"> Module 14 Quiz Exam 4 (Modules 12–14)

You must take the module quizzes to advance to the next module. Also, to advance to Modules 5, 8, and 12, you must take Exam 1, 2, and 3, respectively.

For Exam 4 and the two assignments, they must be completed and submitted **a minimum of two weeks before the course expiration date**. A zero grade will be issued if you fail to complete them before the expiration date.

Netiquette and Communication Courtesy

It is important to recognize that the online classroom is a classroom, and certain behaviors are expected when you communicate with your peers and your instructors. These guidelines for online behavior and interaction are known as netiquette.

	Security
•	General Guidelines
•	Email
•	Discussion Boards
•	Zoom

Remember that your password is the only thing protecting you from pranks or more serious harm.

- Don't share your password with anyone.
- Change your password if you think someone else might know it.
- Always log out when you are finished using the system.

Getting Help

Technical Difficulties

For help with technical issues or difficulties with Canvas, please contact the **UF Computing Help Desk** (352-392-HELP (4357) / Walk-in: HUB 132).

Any requests for make-ups (assignments, exams, etc.) due to technical issues should be accompanied by the ticket number received from the UF Computing Help Desk when the problem was reported. The ticket number will document the time and date of the problem. You should email your instructor within 24 hours of the technical difficulty to request a make-up.

Student Complaints

Each online distance learning program has a **process for and will make every attempt to resolve student complaints** within its academic and administrative departments at the program level. If you are unsure who to contact at the program level, please email distance@dce.ufl.edu and a member of the distance learning staff will forward your complaint to the appropriate UF administrative authority.

Health and Wellness

- **U Matter, We Care:** If you or someone you know is in distress, please email umatter@ufl.edu, call 352-392-1575, or visit **U Matter We Care** to refer or report a concern, and a team member will reach out to the student in distress.
- **Counseling and Wellness Center:** Visit the **UF Counseling & Wellness Center** website or call 352-392-1575 for information on crisis services and non-crisis services.
- **Student Health Care Center:** Call 352-392-1161 for 24/7 information to help you find the care you need, or visit the **UF Student Health Care Center** website.
- **University Police Department:** Visit the **UF Police Department** website or call 352-392-1111 (or 9-1-1 for emergencies).
- **UF Health Shands Emergency Room/Trauma Center:** For immediate medical care in Gainesville, call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608. Visit the **UF Health Shands Emergency Room/Trauma Center** website.

Academic and Student Support

- **Career Connections Center:** For career assistance and counseling services, visit the **UF Career Connections Center** website or call 352-392-1601.
- **Library Support:** For various ways to receive assistance concerning using the libraries or finding resources, visit the **UF George A. Smathers Libraries Ask-A-Librarian** website.
- **Teaching Center:** For general study skills and tutoring, visit the **UF Teaching Center** [Links to an external site.](#) website or call 352-392-2010.
- **Writing Studio:** For help with brainstorming, formatting, and writing papers, visit the **University Writing Program Writing Studio** website or call 352-846-1138.

Course Evaluations

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available on the GatorEvals **Providing Constructive Feedback** FAQ page. Students will be notified when the evaluation period opens. They can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via the **UF's GatorEvals** website. Summaries of course evaluation results are available to students on the **GatorEvals Public Results** page. More information about UF's course evaluation system can be found at the **GatorEvals Faculty Evaluations** website.

Software Policy

All faculty, staff, and university students are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

Tips for Success

Taking a course online can be a lot of fun! Here are some tips that will help you get the most out of this course while taking full advantage of the online format:

- Schedule "class times" for yourself. It is important to do the coursework on time each week. You will receive a reduction in points for work that is turned in late!
- Read ALL of the material contained on this site. There is a lot of helpful information that can save you time and help you meet the course's objectives.
- Print out the Course Summary in the Course Syllabus and check things off as you go.
- Take full advantage of the online discussion boards. Ask for help or clarification of the material if you need it.
- Do not wait to ask questions!
- Sometimes things happen. If your computer goes down when you are trying to submit an assignment, you'll need time to troubleshoot the problem.
- To be extra safe, back up your work to an external hard drive, thumb drive, or through a cloud service.

Privacy and Accessibility Policies

It is critical to protect your data and privacy. Since we use several online tools for this course (Canvas, Honorlock, Zoom), you should be mindful of protecting your own data.

- Do not share your personal information online
- Do not share the password with
- Change your password if you think someone else might know it
- Always logout when you are finished using the system

This course offers pre-recorded video lectures, so there will not be any recording of class sessions. However, if there is any need to record the lecture, you will be notified so you can turn off your camera if you don't want to get recorded.

For information about the privacy policies of the tools used in this course, see the links below:

Adobe

- [Adobe Privacy Policy](#)Links to an external site.
- [Adobe Accessibility](#)Links to an external site.

Honorlock

- [Honorlock Privacy Policy](#)Links to an external site.
- [Honorlock Accessibility](#)Links to an external site.

Instructure (Canvas)

- [Instructure Privacy Policy](#)
- [Instructure Accessibility](#)

Microsoft

- [Microsoft Privacy Policy](#)Links to an external site.
- [Microsoft Accessibility](#)Links to an external site.

Sonic Foundry (Mediasite Streaming Video Player)

- [Sonic Foundry Privacy Policy](#)Links to an external site.
- [Sonic Foundry Accessibility](#)Links to an external site. (PDF)

YouTube (Google)

- [YouTube \(Google\) Privacy Policy](#)Links to an external site.
- [YouTube \(Google\) Accessibility](#)Links to an external site.

Zoom

- [Zoom Privacy Policy](#)Links to an external site.
- [Zoom Accessibility](#)Links to an external site.

Disclaimer

This syllabus represents my current plans and objectives. As we go through the semester, those plans may need to change to enhance the class learning opportunity. Such changes, communicated clearly, are not unusual and should be expected.

Flexible Learning Policies

Disability Accommodations:

The Disability Resource Center in the Dean of Students Office provides students and faculty with information and support regarding accommodations for students with disabilities. Staff at the Disability Resource Center will assist any student who registers as having a disability. Official documentation of a disability is required to determine eligibility for appropriate accommodations. The professional employees at the Disability Resource Center serve as full-time advocates for students with disabilities ensuring students have physical and programmatic access to all college programs. One of the services provided by the Disability Resource Center includes:

- Testing Accommodations

Please click on this link for further information:

dso.ufl.edu/drc/students/accommodations/testing-accommodations

Here is the link to register with the DRC: dso.ufl.edu/drc

The Flexible Learning Office needs to be notified of any special accommodations required by the student when they begin their course by emailing the Accommodations Letter to learn@dce.ufl.edu

Extension Policy:

Students are allowed 16 weeks from their date of enrollment to complete and submit their coursework.

If the student has made sufficient academic progress, which is defined as completing and submitting at least 50% of the coursework and has an extenuating circumstance, the student may petition the Flexible Learning Office for a course extension before the course expires. Please email learn@dce.ufl.edu with your extension request.

If the student has not submitted at least 50% of their coursework, or the extension is denied, a failing grade of "E", "EO" or "E1" will be issued and recorded to the UF Registrar.

Course Cancels and Course Drops:**A Course Cancel:**

Course cancellations must be completed in ONE.UF within 10 days of enrollment. No refunds are granted after 10 days. It is the student's responsibility to verify that all cancellation requests have been received by the Flexible Learning office within the allotted time.

To cancel a course, sign on to [ONE.UF](https://one.ufl.edu) , select "Register/View Schedule" in the Courses & Registration section. Then select the course(s) you wish to cancel and submit.

Course Drop:

To drop a course, you will need to complete your request in [ONE.UF](#) within 14 weeks of the date of enrollment. It is the student's responsibility to verify that all drop requests have been received by the Flexible Learning office within the allotted time. The course grade will appear as "W" on a UF transcript.

To drop a course sign on to [ONE.UF](#), select "Register/View Schedule" in the Courses & Registration section. Then select the course(s) you wish to drop, include reason and submit.

*UF Undergraduate Students Only-Once you have done this, you must notify your Academic Advisor that you have submitted a drop request.

Students with disabilities who need to drop a course due to disability-related reasons are permitted to petition for additional drops. Find more information by contacting the [Disability Resource Center](#).

Full Term Withdrawals:

All full-term withdrawals must follow University of Florida policies/ procedures. An approved withdrawal form must be submitted to the [Dean of Student's Office](#) for review and final approval.

- Medical Withdrawals: [Medical Withdrawal Process](#)
- Retroactive Withdrawals: [Retroactive Withdrawal Process](#)

UF Transcripts:

1. If you are unable to order your official transcript online, please contact the [UF Office of the University Registrar](#). In addition, on more information on mailing in a transcript request form by remitting a check or money order.
2. The Registrar's Office hours are Monday-Friday, 8:00 a.m. to 5:00 p.m. and their phone number is 352-392-1374. Persons with hearing impairments can call FRS # 1-800-955-8771 (TDD).

UF Flexible Learning Contact Information:

Email: learn@dce.ufl.edu
Phone: (352) 294-6300
Website: [UF Flexible Learning](#)

Office Hours:

Monday-Friday, except Holidays

8:00am-5:00pm EST