ECO2023 Microeconomics
COURSE SYLLABUS

Instructor: Carol Dole, PhD
Credits: 4
Email: Please use the Inbox located in the upper right of the screen.
Course Deadline: 16 weeks from your date of enrollment date

COURSE TEXTS

- Michael Parkin, Microeconomics, 12th edition
- Mark Rush, Study Guide for Parkin’s Microeconomics, 12th edition

COURSE DESCRIPTION

Economics is an extremely broad subject; it covers a vast array of material that ranges from inflation to pollution, business cycles to antitrust policy, and so on.

This microeconomics course will help you understand many facets of the world in which we live. For example, after completing this course you will understand why the government investigates large companies such as Microsoft to determine if they are in violation of the nation’s antitrust laws. You will know what factors change the price and quantity of the goods and services we buy. You will learn why the government may need to impose strict environmental regulations. You will also understand why government action in many instances may be counterproductive and actually harm the nation’s well-being. Indeed, you will know all this and more! Students tell me that this course helps them operate their own business, though I think there are other courses which have this as a more direct goal.

COURSE OBJECTIVES AND OUTCOMES

After completing this course student will be able to:

- Understand the factors that determine the prices and quantities of products.
- Discuss how firms facing different amounts of competition set the price of their product and choose how much to produce.
- State when and why government intervention in the economy is desirable and when it is undesirable.
- Explain what factors shape people’s income and discuss recent trends in income inequality.
- Present reasons why free trade among nations is the best economic policy.
ASSIGNMENT SUBMISSIONS

You are required to submit all assignments as specified in each lesson in the course. **There is a written assignment for each lesson.** Feedback on past assignments will help you in preparing future ones.

Note: Uploaded assignments should be in 12 point Times New Roman font and may be submitted in any of the following extensions: DOC, TXT, RTF, PDF, PPT, XLS, ZIP.

**How much time should you be spending on lessons/assignments?**
Be ready to devote from two to five hours to each written assignment. It will take that long to read the material and complete the written work. If you are taking less time than this, you are either a remarkably fast reader or else you are short changing the material. It was my experience when I taught these classes that most students who finished the assignments with reasonable grades did well on the final.

**What should I include in my assignments?**
On your written assignments it often helps if you will give reasons for what you write. Your reasons may be right even when your conclusions are wrong, or, alternatively, your reasons may be wrong even though your conclusions are (this time!) correct. In either case, we have a better chance to help you if you have stated your reasons. When you are asked to make charts or draw diagrams, accompany each one with a legend that tells what every significant line, area, point, or quantity is. And, although this is not a course in English composition, you are expected to conform to the accepted use of words, sentence structure, and spelling.

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**TECHNOLOGY REQUIREMENTS:**
Students must use their Gatorlink email account for this course. Students are recommended to check their email account DAILY for the duration of the course.

Access to and on-going use of a computer with Internet access is required for all students. Competency in the basic use of a computer is required. At times, computers crash and Internet connections fail. It is in your best interest NOT to wait until the last minute to complete assignments.

If you are having computer problems, please contact the UF Helpdesk:

- **Walk-in:** HUB 132
- **Phone:** (352) 392-HELP (4357)
- **Email:** helpdesk@ufl.edu
- **Facebook & Twitter**
COURSE STRUCTURE
One of the major advantages to an online course is its accessibility, since course materials and assignments are available to you 24 hours a day.

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<th>Lesson</th>
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FINAL EXAM
**GRADING**

The course grade is based on the seventeen written assignments (50%) and the final examination (50%). You **must pass the final examination in order to pass the course**. This fact always makes students nervous. In my more than a decade of teaching this course, I discovered that most students who take the final exam have no problem passing it. Students who are unable to pass it are those who have copied answers from the book when completing the lessons or have a vast majority of assignments with C’s, D’s, and F’s and only a few A’s or B’s. Most students who are ready to take the exam find that their assignments have received mainly A’s and B’s and, in the years I’ve taught this course, such students have never failed to pass the final exam!

**Grading Criteria**

Your course grade will be determined as follows:

<table>
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<th>Written Assignments</th>
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<td>Final Examination</td>
<td>50 percent</td>
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<td><strong>Total</strong></td>
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**Course Grading Scale:**

The course letter grade will be determined according to the following scale:

A = 90-100; B = 80-89; C= 70-79; D=60-69; E below 60.

The University of Florida assures the confidentiality of all your educational records in accordance with State University y System Rules, State Statutes, and the Family Educational Rights and Privacy Act. **Grades are not given out over the phone.**

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**COURSE PROCEDURES**

**How to Submit Written Assignments**

Take particular care in preparing the written assignments you submit for grading. Your written assignments are provided in MS Word document format. Your material should be word processed (double-spaced -11 or 12 pt font ) with a standard 8.5” x 11” page size. You should include all graphs within your Word document. Do not submit multiple files for each assignment. Each page should be numbered and should contain your name, the course name and number, and the written assignment number. Save your document in a similar format to "Smith_3.doc". You will upload your assignment. Make sure you keep a copy of each completed written assignment you submit.

Note: Uploaded assignments should be in 12 point Times New Roman font and may be submitted in any of the following extensions: DOC, TXT, RTF, PDF, PPT, XLS, ZIP.
Expectations for Students’ Performance

This Flexible Learning course has been developed with the same rigorous standards of content as a campus course. Expectations for your performance as a Flexible Learning student are as high as they would be if you were taking this course in a classroom.

Flexible Learning Policies:

Academic Honesty

Students are allowed 16 weeks, from their date of enrollment, to complete and submit their coursework. If the student has not submitted at least 50% of their coursework and have an extenuating circumstance preventing them from submitting the coursework, a failing grade of “E”, “E0” or “E1” will be issued and recorded to the UF Registrar.

If the student has made sufficient academic progress, which is defined as completing and submitting at least 50% of the coursework and have an extenuating circumstance, the student may petition the instructor for a course extension before the course expires. Each course extension request will be administratively evaluated. Instructors are not required to allow extensions. If a student does receive an extension, an incomplete grade of an “I” will be assigned as an interim grade. When the course is completed, the instructor will initiate the change of grade. After that, the “I” grade will be changed to the student’s final course grade on their transcript.

Dropping or Withdrawing From a Course:

A tuition refund may be granted after a student submits a written request for withdrawal from a course within 30 days of enrollment. This request must be in writing and may be sent by fax or email. All requests will receive written responses. Refunds will be the amount of tuition, less $25.00 per course. If a credit card was used to pay for tuition, the refund will be in the form of credit to that card. A refund can be issued on course materials at the time of withdrawal if they are returned within 30 days of sale and are in their original condition. Allow 6 – 8 weeks for refund checks. Please call our office (800-327-4218) for up to date refund policies. No refunds are granted after 30 days. Students with disabilities who need to drop a course due to disability-related reasons are allowed to petition for additional drops. For more information, contact the Disability Resource Center.

Attention UF Students:

- To drop a course: In order to drop a UF Flexible Learning course, UF students must have an Academic Advisor or Department Chair email the UF Flexible Learning office at learn@dce.ufl.edu stating that the student is approved to drop the course. Please use this link for more information: UF Drop Policies

Note: UF Students wishing to drop a UF Flexible Learning course after drop/add should contact their college advising office to see if they have a free drop remaining. If they have a free drop remaining, they have 14 weeks from the date of enrollment to drop the course, subject to applicable rules of their college and the university. This action is subject to verification that a grade has not yet been assigned.
• All full-term withdrawals must follow University of Florida policies/procedures. An approved withdrawal form must be submitted to the Dean of Student’s Office for review and final approval. Students must also notify the UF Flexible Learning office of this request.

Please use this link for more information: UF Withdrawal Policies

Medical Withdrawals:

Here is the link to start the Medical Withdrawal Process:
Dean of Students Office Medical Withdrawal Process

Retroactive Withdrawals:

Here is the link for retroactive withdrawal information: Petition Information

Transfers:

You may transfer from one course to another within 30 days of enrollment. This request must be in writing and sent by fax or e-mail. You will receive a receipt by mail. Any difference in tuition will be collected or refunded. There is a $50.00 transfer fee. After the transfer has taken place, the original enrollment and expiration dates still apply. The approval and signature of a dean or academic advisor is required for UF students.

Book Buy-Back Policy:

Textbooks and materials, except for ones that use an access code, that are in continued use by UF Flexible Learning and are in good condition may be repurchased at 50% of the original purchase price 30 days from completion of or withdrawal from a course. Contact the UF Flexible Learning office for details at 1-800-327-4218.

The University of Florida assures the confidentiality of all your educational records in accordance with State University System Rules, State Statutes, and the Family Educational Rights and Privacy Act. Grades are not given out over the phone.

How to Request a UF Transcript:

There are two ways to order a transcript:

1. The online ordering system by going to this link: Ordering UF Transcripts

2. If you cannot use the online system, please contact the UF Office of the University Registrar for instructions to mail in a request with a check or money order. They can be contacted by phone Monday-Friday, 8:00 a.m. to 5:00 p.m., at 352-392-1374. Persons with hearing impairments can call FRS # 1-800-955-8771 (TDD).

Please check your “unofficial transcript” first, before ordering your “official transcript”, to make certain that your grade has been posted.

UF Flexible Learning Contact Information:

Email:  learn@dce.ufl.edu
Phone:  (352) 392-1711
Toll free:  (800) 327-4218
Fax:     (352) 392-6950
Website:  UF Flexible Learning

Office Hours:
Monday-Friday
8:00am-5:00pm EST